

**For questions about:**

Budget/Fiscal management

Course scheduling

Department Chair scheduling

Department supplies (books, keys, ordering etc)

Faculty annual review

Faculty searches

Graduate program information

Recruitment &amp; Admissions

Doctoral exams

Graduate student orientation

Forms &amp; Student records

Liaison to Graduate School

Grants

GUC scheduling

I-9 Forms

Immigration

Leave reports for faculty and staff

LMS access (Blackboard/Canvas)

Mail and freight

Neill Hall office assignments

Payroll &amp; Personnel

Purchasing

Scholarships and awards

<http://www.math.wsu.edu/scholarships/available.php>

Special events &amp; Colloquia

Temporary (undergraduate) employee overview

Time tracking and payroll input

Travel for department faculty &amp; graduate students

**Contact****Email**Debbie Brudie [brudie@wsu.edu](mailto:brudie@wsu.edu)Kris Johnson [kfjohnson@wsu.edu](mailto:kfjohnson@wsu.edu)Diane Gilchrist [gilchrist@wsu.edu](mailto:gilchrist@wsu.edu)Amber Stotts [amber.stotts@wsu.edu](mailto:amber.stotts@wsu.edu)Diane Gilchrist [gilchrist@wsu.edu](mailto:gilchrist@wsu.edu)Diane Gilchrist [gilchrist@wsu.edu](mailto:gilchrist@wsu.edu)Emily Lewis [emily.m.lewis@wsu.edu](mailto:emily.m.lewis@wsu.edu)Debbie Brudie [brudie@wsu.edu](mailto:brudie@wsu.edu)Kris Johnson [kfjohnson@wsu.edu](mailto:kfjohnson@wsu.edu)Debbie Brudie [brudie@wsu.edu](mailto:brudie@wsu.edu)Diane Gilchrist [gilchrist@wsu.edu](mailto:gilchrist@wsu.edu)Amber Stotts [amber.stotts@wsu.edu](mailto:amber.stotts@wsu.edu)Kris Johnson [kfjohnson@wsu.edu](mailto:kfjohnson@wsu.edu)Amber Stotts [amber.stotts@wsu.edu](mailto:amber.stotts@wsu.edu)Diane Gilchrist [gilchrist@wsu.edu](mailto:gilchrist@wsu.edu)Debbie Brudie [brudie@wsu.edu](mailto:brudie@wsu.edu)Amber Stotts [amber.stotts@wsu.edu](mailto:amber.stotts@wsu.edu)Debbie Brudie [brudie@wsu.edu](mailto:brudie@wsu.edu)Amber Stotts [amber.stotts@wsu.edu](mailto:amber.stotts@wsu.edu)Molly Clayton [molly.clayton@wsu.edu](mailto:molly.clayton@wsu.edu)Diane Gilchrist [gilchrist@wsu.edu](mailto:gilchrist@wsu.edu)Amber Stotts [amber.stotts@wsu.edu](mailto:amber.stotts@wsu.edu)Amber Stotts [amber.stotts@wsu.edu](mailto:amber.stotts@wsu.edu)Debbie Brudie [brudie@wsu.edu](mailto:brudie@wsu.edu)

Undergraduate advising appointments  
Current math majors: schedule through website  
New math majors: email for a Zoom appointment

Molly Clayton  
<https://navigate.wsu.edu>  
[molly.clayton@wsu.edu](mailto:molly.clayton@wsu.edu)

Undergraduate recruitment and retention  
Prospective student meetings and events

Molly Clayton [molly.clayton@wsu.edu](mailto:molly.clayton@wsu.edu)