

## INLAND NORTHWEST MATH EXPERIENCE

November 3, 2011

The cost of the lunch for participants in this event is \$5.75 each and the participants will be eating at Hillside on the WSU Pullman campus. Each school needs to collect the \$5.75 for each participant. Meal cards will be provided to the participants during the campus orientation. Each meal card will identify the school so they must be turned in at the cash register after the participant picks up their food. WSU Dining Services will then bill the school directly at the end of the conference when the meal counts are confirmed through the cash register for that school. Your school will only pay for the meal cards that were used.

Please provide WSU Dining Services, Attn: Lori Weatherford, PO Box 646005, Pullman, WA 99164-6005, with a billing address for the school.

Please observe the following rules for Dining Services:

1. Meal cards must be kept in a secure area.
2. Issue meal cards only to authorized conference participants who have paid the \$5.00.
3. We have provided some extra cards to allow you to replace lost cards. These should only be provided to authorized conference participants.
4. **Please make sure each person only goes through the cash register once so we can get an accurate customer count. While the selection of food is not limited, please do not waste food or take food out of the facility.**

If you have any questions regarding the lunch or the billing, please contact Lori Weatherford at 509-335-5498.